

Music Copyright Compliance Procedure

This procedure, if followed, will ensure compliance with all Copyright laws when published music is used at St. Andrew's.

1. An audit should be conducted every third year of all Copyright music used at St. Andrew's for compliance with the law.
2. Following the audit, a full report should be made to Session with recommendations for any proposed change.
3. The Director of Music Ministries* should be granted full authority to enforce the Music Copyright Compliance policy and held accountable for its implementation.
4. The Director of Music Ministries will handle all inquiries and complaints. *
5. A copy of the Music Copyright Compliance policy should be given to all St. Andrew's music participants. Guest musicians and vocalists should be provided a copy at least four weeks in advance of their appearance.

*Until such time as a Director is in place, the Worship and Music Committee assumes this role.

Copyright Compliance Policy Approved by Session, February 19, 2002