

GALLERY POLICY

Purpose: The St. Andrew's Gallery is an outreach of the Committee on Worship and Music with the following objectives: (1) provide an inspirational opportunity for members and friends of St. Andrew's to enjoy and appreciate artistic offerings; (2) provide an opportunity for artists, both within and outside the church community, to exhibit their works; and (3) encourage artists to produce and show works with a spiritual connotation.

Administration: General administration of the gallery will be under a Gallery Committee composed of interested individuals, acting for, and responsible to the Committee on Worship and Music.

Exhibits: Works to be shown will be chosen and approved by the Gallery Committee or a person or persons so designated to act in their behalf. Artists wishing to show their work shall provide samples of their work to the Gallery Committee. These samples can be actual objects or slides or color photographs of same. Each work of art displayed shall be identified by a small, neatly typed or lettered card, that provides a title, medium used, and price, if applicable.

Length of Exhibits: Exhibits will generally be shown for one month, beginning on the second Sunday of a given month. They must be removed on Monday or Tuesday following the end of the show. The artist is responsible for both hanging and removal of exhibits. Committee members will assist in and supervise both of these operations.

Charges: Except for St. Andrew's members, a \$20 fee shall be levied and paid by the artist at the beginning of each show. Funds accumulated will be deposited in a special account established by the Session, and designated for gallery maintenance and improvement. In addition, a commission of 15% will be charged against the sale of any object sold during the show. This commission is payable prior to removal of the exhibit.

Liability: St. Andrew's assumes no responsibility for the safety and security of objects displayed in the gallery. Exhibitors will be asked to list all objects displayed and sign a waiver of responsibility absolving St. Andrew's Presbyterian Church of all liability in case of damage, fire, theft, or loss.

Approved Session Minutes 3/19/91

Reviewed 4/97

Reaffirmed by Session December 21, 1999

Reviewed 11/03

Updated 9/06